Australian Cancer Research Foundation

2011 GRANT GUIDELINES
FORMAT OF SECOND STAGE APPLICATION

Second Stage Applications should be typed on A4 paper and identified under the headings outlined below. Applicants should adhere to the nominated page lengths for the various sections.
12 hard copies and one electronic version may be forwarded in either MS Word, or 'PDF' format.

SECTION 1 – THE APPLICATION

Please define fully the entity that is to be funded and pay special attention to the arrangements for its management (including, but not limited to, advisory and governing Boards, financial projections, details of extant and future senior staff, relationship with other Institutes or bodies). The anticipated development in the scientific and corporate sections of the new entity over the next five (5) and ten (10) years is also requested.

The applicant is requested to provide a more detailed outline of the proposed work, paying particular attention to explaining how the work of the various Senior Investigators will integrate into the central thrusts.

Research Program (approximately 6 pages) – summarise the research program for which support is requested. This section should clearly explain:

a. what's new and/or different in the proposed research and also its potential to significantly enhance one or more aspects of cancer control (prevention, early detection, and/or management)

b. why the funds being sought from ACRF, to create lab space and/or to purchase new equipment, will help to make that happen

c. why the research team's demonstrated past and current research performance in cancer research, as well as their current professional talent, make them the best (or at least a good) team to conduct, and to fulfil the ambitions, of the particular proposed research

Budget (approximately 2 - 3 pages) – provide an updated, detailed budget, including plans and costing of construction / equipment required, as well as rationalisation of items included.

Bibliography - Attach a bibliography, for each of the senior investigators; list all research publications in refereed journals for the past seven (7) years plus lifetime best twenty (20) publications with citation record.

List separately the publications of any new personnel who are expected to join the unit or site/s for facilities and enterprises in the near future.

Applicants are requested to include ONE copy only of the last Annual Report of their unit or site/s for facilities and enterprises, if pertinent.

SECTION 2 – RECOGNITION OF ACRF

An integral part of the grant application is the recognition and promotion to be accorded ACRF if your grant application is successful. ACRF requires a 1-2 page summary of the various methodologies your Institute will use in order to facilitate this.

You should consider:

- provision of a customised space for housing any equipment to be funded by ACRF
- provision of prominent signage bearing the ACRF Logo in prominent locations
- use of the ACRF logo on formal publications and reports (including annual reports) and letterheads of the institute
- publication of the role of the ACRF in making the grant in media interviews, promotional material and advertising
- support of fundraising appeals conducted by ACRF Cancerians Committees in the State of the applicant
- placement of an advertisement in a national newspaper acknowledging ACRF for its support of the institute and scientific research in Australia
- website recognition (ACRF Logo, feature article in news section, link to ACRF website)
- co-ordination of the official launch /opening of the facility
- media statement regarding announcement of the grant
- production of an ACRF / Institute media information kit

INTELLECTUAL PROPERTY POLICY

Australian Cancer Research Foundation (ACRF) reserves the right, in appropriate circumstances, to conclude an arrangement with a successful applicant for a grant to share in the financial rewards of the commercial exploitation of Intellectual Property generated wholly or in part as a consequence of the award of a Grant.

In implementing this policy, the ACRF Board of Trustees has approved the following guidelines:

1. The awarding of a grant shall not, except in exceptional circumstances, be conditional upon the Foundation receiving an income from the commercialisation of Intellectual Property. It is envisaged that it is only in exceptional circumstances that such an income would be appropriate, e.g. where the recipient of the Grant has financial support, which is conditional upon sharing the benefits of commercial exploitation, and there is a clear link between the utilisation of the grant and the subsequent commercially exploitable Intellectual Property
2. In circumstances where it is appropriate, ACRF will negotiate an appropriate and sensitive arrangement
3. ACRF will not take on the responsibility for seeking, maintaining or enforcing Intellectual Property protection
4. Any income so derived by ACRF will be used for funding future Grants awarded by it
5. Any such arrangements to be made by ACRF must not affect in any way the tax exempt position of ACRF

All correspondence and any assistance required should be directed to:

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Mr David Brettell
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Facsimile: (02) 9223 1800

CLOSING DATE FOR APPLICATIONS: Close of Business Friday 22nd July 2011

LATE APPLICATIONS WILL NOT BE CONSIDERED